



## *Financial Policy*

### **General Payment:**

- All charges for services rendered at the facility will be due and payable within 30 days from the date of invoice.
- If you do not have insurance, payment arrangements must be made prior to your procedure. Please contact the Business Office at 419-429-0409 to arrange payment.
- Co-payments required by your insurance carrier are due at the time of service. In the event we receive payment from your insurance company for services you have paid for, a refund will be made to you in a timely manner.
- You are responsible for verifying that Findlay Surgery Center is in network with your insurance company.
- If your insurance company does not pay on your account due to non-covered services or required information not obtained from the insured within 90 days of your date of service, the balance will be transferred to your account and it will be your responsibility to pay in full by the statement due date.
- Returned Check Policy: A fee of \$25.00 will be applied to your account for any returned checks.

### **Regarding Your Insurance:**

- As a courtesy to you, we will submit medical claims to your insurance company(s).
- Any balance after processing of our claim by your insurance company is your responsibility.
- Your insurance policy is a contract between you, your employer and your insurance company. You are responsible for verifying if providers are in-network with your insurance plan.
- We cannot bill your insurance company unless you provide us your complete insurance information. Please remember to bring your insurance card(s) with you the day of your procedure.
- It is your responsibility to know your insurance benefits; they may not cover all of the services provided to you.

### **Regarding Personal Injury:**

- The Center requires financial arrangements to be established prior to a procedure for personal injury cases. Please contact the Business Office at 419-429-0409.
- The Center is not a party to any litigation suits being filed for personal injuries and does not accept letters of protection from attorneys.

### **Regarding Work-Related Injuries:**

- We will file Workers' Compensation claims on your behalf. Authorization is required from your employer prior to a procedure.
- If prior authorization is not obtained, or procedures are performed that are not covered by your employer, you will be responsible for the balance according to the Center's General Payment Policy.

### **Divorce Decree:**

- In the instance of a divorce, the responsibility for payment for services rendered to any dependent child is the responsibility of the parent who seeks treatment. The Center is not a party to the divorce decree.